

# LANCASTER SEWER DISTRICT COMMISSION

## SPECIAL PERMIT APPLICATION FOR FLOW CREDIT TRANSFER OR ISSUANCE

Page 1 of 2

APPLICATION FEE : \$100.00

In accordance with the Rules and Regulations of the Lancaster Sewer District Commission, and ACO 630, any new connection not meeting the terms of ACO 630 or any modification which results in additional flows to a Commission sanitary sewerar requires a transfer of flow credits prior to the construction or modification .

for LSDC use	
Permit Number:	_____
Service Number:	_____
Customer Number:	_____

### Directions

*PLEASE READ CAREFULLY. Fill in all blanks, attach additional paperwork as necessary.*

*This form is for new connections, sewer extensions, or for modifications to existing connections which require the issuance or transfer of flow credits.*

*Return to: Lancaster Sewer District Commission - PO Box 773 - 94 Main Street - South Lancaster MA, 01561*

*Please note that if this is for an existing building that is changing its flows you may be subject to a Change In Use fee in addition to any fees associated with this permit.*

### Applicant Information

Applicant: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

### Property Information

Property Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*if different from applicant*

Property Address: \_\_\_\_\_

Water Service Number: \_\_\_\_\_ Map/Parcel: \_\_\_\_\_ / \_\_\_\_\_

*If available, from water bill or meter. If existing connection from sewer bill.*

*Please check as applicable - at least one must be checked*

This request is for a single parcel or premises

*If yes, Does the property owner own property adjacent to the premises? [ ] YES [ ] NO*

This request is for a project containing multiple parcels *if yes* Name of Project: \_\_\_\_\_

### Flow Calculation

#### Existing Flows

*Calculate pre-existing flows using the formula below and the LSDC's flow calculation chart (attached).*

*If this application is for a sewer extension or for new construction please skip to "Proposed Flows" section.*

Current use of premises: \_\_\_\_\_

Type of Flow Element: \_\_\_\_\_

*from flow calculation chart*

Number of Units: \_\_\_\_\_

*if multifamily dwelling, apartment or condominium*

$$\text{Number of Flow Elements} \times \text{GPD/Flow Element} = \text{Total pre-existing flow}^*$$

*\* If the total flow is less than a defined minimum flow from the flow chart then the minimum flow must be used instead*

Calculate proposed flows using the formula below and the LSDC's flow calculation chart (attached)

Proposed use of premises: \_\_\_\_\_

Type of Flow Element: \_\_\_\_\_  
from flow calculation chart

Number of Units: \_\_\_\_\_  
if multifamily dwelling, apartment or condominium

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ GPD  
Number of Flow Elements      GPD/Flow Element      Total proposed flow \*

\* If the total flow is less than a defined minimum flow from the flow chart then the minimum flow must be used instead

**Flow Credits Required**

Calculate the flow credits required using the information from the Flow Calculation section

\_\_\_\_\_ GPD - \_\_\_\_\_ GPD = \_\_\_\_\_ GPD  
Total proposed flow      Total pre-existing flow      Total Flow Credits Required

**Certification**

To the Lancaster Sewer District Commission:

The undersigned, being the \_\_\_\_\_ of the premises described herein,  
*(Please print "Owner", "Owner's Agent", etc.)*

hereby requests \_\_\_\_\_ GPD of flow credits to be transferred or issued for use at the premises described herein.  
*flow credits required*

In consideration of this application the undersigned hereby certifies that the information provided herein is accurate and truthful. Additionally, the undersigned hereby agrees:

- 1. To accept and abide by all provisions of the Lancaster Sewer District Commission's Rules and Regulations for the installation and connection of building sewers and for the use of public sewers and to accept and abide by all other pertinent rules and regulations that may be adopted in the future.
- 2. That this application is not a substitution for a connection permit, nor any other required permits, and that the applicant agrees to acquire all necessary permits and permissions before starting the construction of a new building sewer, or reconstruction, repair, or modification of an existing building sewer which connects to the System.
- 3 To pay any additional costs as may be determined to be necessary by the Commission in relation to this permit.
- 4. To notify the Commission of any changes or additions to this application.

The undersigned accepts full liability and indemnifies the Lancaster Sewer District, the Town of Lancaster, and all respective agents and holds them harmless for all work performed in relation to this application.

I hereby certify under the pains and penalties of perjury that the information as contained herein is true and correct:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed name: \_\_\_\_\_

**Approval and Issuance**

The LSDC reserves the right to request additional information if it is determined to be necessary by the Superintendent. All requests for permits to issue or transfer flow credits will be reviewed at a hearing by the Commission. The applicant will be notified of said hearing and may attend if he or she so wishes. Average time span for LSDC review and response to applications is one week to ten days. A longer period of time may be necessary if the project is large and complicated or if the submission is inadequate.

Submission of this application is not a guarantee that flow credits will be issued or transferred. The Commission reserves the right to impose a condition that the applicant obtain flow credits by way of an infiltration and inflow study and removal project to be performed in the district. Permits will only be issued once all outstanding issues regarding this submission have been satisfied.